Send to: Dr. Anne Parsons, Director of Public History
UNCG Department of History
P.O. Box 26170
Greensboro, NC 27402-6170

Name of Intern: ______________________________________ Date: ______________________

Name of Site Supervisor: _________________________________________________________

Institution Name: _______________________________________________________________

Address: ______________________________________________________________________

Email: ___________________________________ Phone: ______________________________

Please complete the evaluation, adding any comments in the spaces provided after each question or at the end of this form.

1. Overall Satisfaction                             _____ high  _____ medium    _____ low

2. Attendance and Punctuality     _____       _____  _____
    Reliability       _____       _____  _____
    Relationship with Coworkers     _____       _____  _____
    Relationship with Mentor(s)     _____       _____  _____
    Initiative       _____       _____  _____

3. Skill/Knowledge Development. . .

    with regard to daily tasks     _____       _____  _____
    with regard to achievement of
    learning objectives (if different
    from above)                    _____       _____  _____

4. a. Have you identified lack of specific skills or knowledge that, in your opinion, a student at
    the intern’s level should have? If so, please describe.

    b. If answer to question a. is yes, have you discussed this with intern?

5. Do you find the intern open to feedback? Is this consistent or situational?
6. How does the intern handle stress and ambiguity?

7. How does the intern use slack periods of time?

8. Have you increased the intern’s responsibility? Why or why not?

9. Additional comments:

Please write you name and title and add signature below. Thank you.

Supervisor’s name and title: ______________________________________________________

Signature: _____________________________________________________________________