

**HIS/IAR 628 Identification and Evaluation
of the Historic Built Environment
Fall Semester 2011
Instructor: Heather Fearnbach
Mondays 3:30 p.m. to 6:20 p.m.
Phone (Work): 336-765-2661
Email: heatherfearnbach@bellsouth.net**



Course Readings:

Books

Carter, Thomas and Elizabeth Collins Cromley. *Invitation to Vernacular Architecture: A Guide to the Study of Ordinary Buildings and Landscapes*. Knoxville: UT Press, 2005.
McAlester, Virginia and Lee. *A Field Guide to American Houses*. New York: Alfred A. Knopf, 1997.

Online Materials

Andrus, Patrick W., et al. *How to Apply the National Register Criteria for Evaluation*. *National Register Bulletin 15*. Washington, D. C.: U. S. Department of the Interior, 1982, revised 1998.
<http://www.nps.gov/history/nr/publications/bulletins/nrb15/>

Derry, Anne, H. Ward Jandl, Carol D. Shull, Jan Thorman. *Guidelines for Local Surveys: A Basis for Preservation Planning*. *National Register Bulletin 24*. Washington, D. C.: U. S. Department of the Interior, 1977, revised 1985. <http://www.nps.gov/history/nr/publications/bulletins/nrb24/>

Examples of National Register Registration Documentation. *National Register Bulletin 35*.
<http://www.nps.gov/history/nr/publications/bulletins/nrb35/>

Fearnbach, Heather. *Forsyth County Phase III Survey Update Report*, August 2009.

McClelland, Linda F, et al. *How to Complete the National Register Registration Form*. *National Register Bulletin 16A*. Washington, D. C.: U. S. Department of the Interior, 1977, revised 1985.
<http://www.nps.gov/history/nr/publications/bulletins/nrb16a/>

McDonald, Travis, Jr. *Understanding Old Buildings: The Process of Architectural Investigation*. *Preservation Brief 35*. Washington, D. C.: U. S. Department of the Interior, 1994.
<http://www.nps.gov/hps/tps/briefs/brief35.htm>

O'Donnell, Eleanor. *Researching a Historic Property*. *National Register Bulletin 39*. Washington, D. C.: U. S. Department of the Interior, 1991, revised 1991.
<http://www.nps.gov/history/nr/publications/bulletins/nrb39/>

Survey and Planning Branch, State Historic Preservation Office, North Carolina Department of Cultural Resources. *Digital Photography for Historic Property Surveys and National Register Nominations: A Guide for HPO Staff, Survey Consultants, and National Register Nomination Preparers*, November 2008.

_____. *Manual for Data Entry, Historic Properties and Districts Survey Forms*, October 2009.

_____. *North Carolina Architectural Survey Manual: Practical Advice for Recording Historic Resources*, November 2008.

_____. *Practical Advice for Preparing National Register Nominations in North Carolina*. Revised edition, 2004.

Suggested Supplementary Reading

Bishir, Catherine W. *North Carolina Architecture, Portable Edition*. Chapel Hill: University of North Carolina Press, 2005.

Bishir, Catherine W., and Michael T. Southern. *A Guide to the Historic Architecture of Eastern North Carolina*. Chapel Hill: University of North Carolina Press, 1996.

_____. *A Guide to the Historic Architecture of Piedmont North Carolina*. Chapel Hill: University of North Carolina Press, 2003.

Bishir, Catherine, Michael T. Southern, and Jennifer F. Martin. *A Guide to the Historic Architecture of Western North Carolina*. Chapel Hill: UNC Press, 1999.

Catalog Description

Methods, techniques, and theories of researching, analyzing, documenting, and evaluating the historic built environment. Includes architectural survey field methods, documentation techniques, archival research, and approaches to evaluating historic significance.



Course Objectives

- To provide students with a common vocabulary and understanding of preservation principles and accepted practices in the survey, documentation, and evaluation of the historic built environment, including buildings, landscapes, and townscapes, so they can establish a dialogue with peers and allied professionals within the field of historic preservation.
- To provide students with an opportunity to gain hands-on experience in the identification, documentation, and evaluation of the historic built environment through field exercises and projects. Specific skills in conducting archival research, writing technical reports, and photographing historic properties will be developed.
- To provide students with an overview of the methodologies, skills, and technology utilized in historic architectural survey, historic structure documentation, and evaluation of the significance of the historic built environment.

By the end of the semester students should be able to do the following:

- Identify building construction methods, materials, forms, and styles.
- Document historic resources through photography, floor plans, and site plans.
- Compile background narratives and contexts for historic properties.
- Complete architectural survey forms in the North Carolina State Historic Preservation Office database.
- Understand the submittal process for North Carolina Study List applications and National Register nominations.

Course Format: Hands-on experience in a format that incorporates lectures, demonstrations, site visits, fieldwork and survey, archival research, and individual projects. Students will prepare architectural survey forms and a draft North Carolina Study List application.

Each student will be evaluated on the following:

Attendance, class participation, homework, and time log	- 10% of the final grade
Architectural survey photographs and database forms	- 30% of the final grade
Draft North Carolina Study List application	- 60% of the final grade

***Remember the 5 Ps: “Proper planning prevents poor performance.”**

Attendance: Attendance is mandatory. This is a lab, not a traditional lecture course. Any absences beyond two will result in the final grade being reduced by one letter grade for each absence. In other words, if you miss class three times during a semester and your grade would normally be a “B,” the grade reported to the registrar will be a “C.”

Participation: As a participant in this class, each student must accept responsibility for making a meaningful contribution to the class experience. The quality of the discussion is directly proportional to the enthusiasm of the participants. Class participation will be evaluated as part of the final course grade.

Tardiness/Leaving Early: If a student is more than ten minutes late for a class he/she will be counted tardy. If a student leaves more than ten minutes before a class is scheduled to end, he/she will be counted as leaving early. Three instances of being tardy or leaving early will count as one absence.

Conduct: Cellular telephones, pagers, and other electronic devices must be turned off during class and site visits. Students should request permission to record lectures. For field trips, site visits, or guest lecturers you are expected to dress and act appropriately as representatives of UNC-Greensboro. Conduct and/or attire that is disruptive or inappropriate will not be tolerated.

Grading: Grading is on a 100-point, plus-minus system as follows:

A	93-100	B	83-86	C	73-76	D	63-66
A-	90-92	B-	80-82	C-	70-72	D-	60-62
B+	87-89	C+	77-79	D+	67-69	F	59 or below

Minor class grades not turned in on time will receive a zero. Major projects not turned in on time will result in the project grade being reduced by one letter grade (ten points) for each calendar day the project is late. Projects will not be accepted more than three days late. Attendance during final project presentations is mandatory. Absence from other students’ class presentations will result in an automatic ten-point reduction of your final project grade. Graduate students cannot make below a C and receive course credit.

Inclement Weather: The University of North Carolina at Greensboro will remain open during adverse weather conditions unless an administrative decision on changing work and class schedules is made by Chancellor Patricia Sullivan.

Students, faculty and staff can receive details on the UNCG home page (www.uncg.edu), or by dialing three campus telephone numbers: Adverse Weather Line (336-334-4400); Campus Switchboard (336-334-5000); and [University Police](http://www.uncg.edu/university-police) (336-334-5963).

Details will be available on the Triad's four television stations: [WFMY-TV \(News 2\)](#), [WGHP-TV \(FOX 8\)](#), [WXII-TV \(News Channel 12\)](#) and [WXLV-TV \(ABC 45\)](#). Some area radio stations also will have information.

Efforts will be made to provide the information no later than 6-6:30 a.m. In most cases, if an announcement is not made by 6:30 a.m., UNCG will open on its regular schedule. Public announcements will be made via television and radio only if there is a modification of the normal schedule of classes.

Reasonable Accommodation for Students with Disabilities: If you have a disability that may require assistance or accommodation, or if you have any special needs for testing, note takers, readers, etc. please speak with me as soon as possible.

Class Schedule: *The instructor reserves the right to adjust the schedule as needed.*

Date	Assigned Reading	Class Topic
8/22/11		Course Introduction, Syllabus Review National Register/Survey Programs Overview
8/29/11	McAlester, skim pages 5-111, 139-287, 309-317 Carter and Cromley, Introduction, pp. 1-18, 54-61	North Carolina Architecture Homework Assignment Due
9/05/11	Labor Day Holiday – No Class	
9/12/11	McAlester, skim pages 321-429, 439-467, 477-499	North Carolina Architecture Homework Assignment Due Final Project Topic Selection Due
9/19/11	<i>NR Bulletin 24</i> NCSHPO, <i>Architectural Survey Manual, Digital Photography Guide, and Manual for Data Entry</i> Carter and Cromley, pp. 19-30 Fearnbach, <i>Forsyth County Phase III Survey Update Report</i> *Move to Computer Lab for the second half of class	Survey Methodology/Database Digital Photograph Management Introduction to Online Research
9/26/11		Architectural Survey: Fieldwork
9/29-9/30/11		Preservation North Carolina Conference in Mt. Airy
10/03/11	Meet in Computer Lab	Database Form Completion
10/10/11		Fall Break—No class
10/13/11 Thursday		National Register Advisory Committee Meeting and Archives Orientation, Raleigh 10:00 am-4:00 pm
10/17/11	<i>Practical Advice for Preparing NR Nominations in North Carolina; National Register Bulletin 15 National Register Bulletin 16A</i>	Survey Files Due National Register Projects: Research and Documentation—Primary and Secondary Source Investigation

National Register Bulletin 35

National Register Bulletin 39

***Move to Computer Lab for the second half of class**

- 10/24/11 McDonald, *Preservation Brief 35* Building Investigation/Technology
Carter and Cromley, pp. 30-54, 65-95
***Move to Computer Lab for the second half of class**
- 10/31/11 Site Visit
- 11/07/11 National Register Study List Form
Completion, Mapping, Floor Plans, Site
Plans, Photograph Management
***Move to Computer Lab for the second half of class**
- 11/14/11 Site Visit
**First draft Study List application packets
due**
- 11/21/11 No class meeting—Individual appointments
to discuss project progress with instructor
- 11/28/11 **Final draft Study List application packets
due**
**Class Presentations (ten-minute project
overviews)**
- 12/02/11 Final Study List application packets due
in Raleigh for February 2012 NRAC
meeting

