

## HIS240WI Online Syllabus

**Communication:** [mbfloyd@uncg.edu](mailto:mbfloyd@uncg.edu)

### Required Texts

Burns, E. Bradford and Julie A. Charlip. *Latin America: A Concise Interpretative History*. 8<sup>th</sup> ed. Upper Saddle River, NJ: Prentice Hall, 2007. (Note: This text will be referred to as BC in the Calendar.)

### General Description of Course Activities

Students will be asked to listen to lectures, to participate in the Discussion Board, to analyze primary sources, to complete map quizzes, reading quizzes, exams, and other activities particular to a web-based course.

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**Academic Honor Code:** We will follow the UNCG Academic Integrity Policy on all work submitted for this course. Exams and quizzes are not open book. Plagiarism will result in an F for the course. In other words, don't cheat.

**Discussion Board:** The Discussion Board has several forums. Take advantage of the Ice Breaker to introduce yourself to the other class members. You may also submit questions to the Question to the Professor. I will respond promptly to questions.

Students will post responses to study questions in the chapter discussion forums. Responses must be posted by 11:55 p.m. of the day specified on the Calendar. However, you may post your responses **before** the due date if you wish. (10 points)

**Due Dates:** See the calendar and the due dates under the Calendar tab in Blackboard.

**Exams:** Exams (50 questions) cover lecture material, map items, and the videos. They must be taken in the period specified in the Calendar. A study guide for each of the three exams will be available prior to the exam. Exams will be open for a 36-hour window, i.e., from 12 a.m. on the first day to 12 noon on the following day.

**Once you open the exam you will have to complete it. You can only take each exam once and you must complete it in the time designated. Taking more than the designated time will result in losing a point for each minute over the limit.**

**Extra Credit:** You may earn 10 points in extra credit from the options listed below.

**Reading:** An extra credit option is available for each chapter and for current affairs (1 point each). Please follow the [Extra Credit Instructions](#) for submission guidelines. **If you do not follow the guidelines, you will not receive credit for your submission. I will manually insert the extra credit grade for this option.**

**FAQ Quiz and Surveys:** You may also earn extra credit (1 point each) for the FAQ quiz (note explanation below), the first week survey and the end-of-the-semester surveys.

**FAQs and FAQs quiz extra credit:** Students often have many questions about this class. To help you get started, go to the FAQs page and read the FAQs. A quiz on the FAQs can earn you one point extra credit. The quiz will only be available during the first 5 days of the course. Be sure to take this FAQs quiz before starting the course. The points will appear in the Blackboard Grade Center.

**Grades:** Exams = 50 points  
Analyses of Primary Sources = 20  
Map quizzes and Reading Quizzes = 15  
Discussion Forums =15

**Grading Scale:** A=Superior (100-90); B=Good (89-80); C=Satisfactory (79-70); D=Poor 69-60); F=Failing (59-0) “A grade in a course is based on the quality of the student’s classroom and written work throughout the semester.” See UNCG Grading System in the *Undergraduate Bulletin*. A student who earns an “A” has performed with “distinction and excellence.” Pluses and minuses apply.

**Learning Area:** The Learning Area includes each of the units referenced in the Calendar. You will find the video clips, links to audio lectures, and links to the PowerPoint files for the lectures.

**Primary Source Analyses (PSA):** The PSA Assignments are under the “PSA Assignment” function in Blackboard. It includes instructions for both the Annotated Bibliography and the Exploratory Essay. The PSA allows practice in developing skills in using primary sources, critical thinking, creating a bibliography, following directions, and writing in which grammar, spelling, punctuation, and syntax are just as important as content.

**Quizzes:** Students will complete five map quizzes and reading quizzes for each of the chapters.

**Map Quizzes** may be taken at any time until the end of the exam period to which they apply. **Once you open the map quiz, you will have to complete it. You can only take each a quiz once.**

**Reading quizzes** for each unit may be taken at any time until the end of the exam period to which they apply. **Once you open the reading quiz, you will have to complete it. You can only take each a quiz once.**

**Tests and/or self-tests:** Students will take reading quizzes, map quizzes, the FAQ quiz, surveys, and exams, all accessed through Blackboard.

**Written Work:** Grammar, spelling, punctuation, and syntax are important. They count in the grade as much as content. It is best to write your responses in Microsoft Word, turn on the Spelling and Grammar option under Tools, and pay attention to what Word tells you. On occasion, Word is incorrect, but I will know when that happens. After double-checking your written work, copy and paste into the appropriate forum. Posting with errors will lose you points.